

## NAG 3—Personnel

### Appointments Policy

#### Rationale

The Board of Trustees wishes to select and appoint the most suitable applicant for each vacancy.

#### Purpose

To select and appoint staff who have the qualifications, skills and experience to meet Northern Health School position descriptions and person specifications.

Procedures to be followed when making appointments are contained in the NHS Procedures manual.

#### Guidelines

- a) Northern Health School is an equal opportunities employer.
- b) The Northern Health School Board of Trustees will abide by all relevant legislation and collective employment agreements when employing staff.
- c) Appointments to senior management positions (Principal and Deputy Principal) will be made by a formally constituted subcommittee of the Board and confirmed by the full Board.
- d) The Principal is delegated to make appointments to all other positions on behalf of the Board in accordance with NHS appointment procedures.

Adopted	<u>April 2018</u>
Chairperson	<u></u>
Review Date	<u>April 2021</u>