

## NAG 3— Personnel

### Online Learning Policy

#### Rationale

Education support for home-based students is available to augment traditional face to face delivery methods. Students and staff are able to use desktop sharing software and computer equipment to connect across the Internet, as well as using online education programmes.

#### Purpose

To provide improve and varied learning opportunities for students.

#### Guidelines

- a) Computer hardware and software may be loaned to families.
- b) Access to web based education programmes, subscribed to by the school, may be provided.
- c) Provision of a suitable internet connection and its ongoing cost is the responsibility of the family, along with consumables such as printer ink and paper.
- d) Students and their families will be provided with information about:
  - internet safety
  - care of equipment
  - health and safety related to computer use
  - operation of the hardware and software
- e) Students and their families will be required to sign a loan agreement for any computer hardware and software loaned, which will cover its use, the cost of any consumables and insurance.
- f) Under the Internet Safety Policy, procedures for the safety of both students and staff members are in place and must be agreed to by participants.
- g) A regular audit of loaned computer hardware and software will be conducted and action taken if inappropriate use is detected.

Adopted	March 2020
Chairperson	
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