

# NAG 4—Finance and Property

## Vehicle Purchase & Sale Policy

### Rationale

In order to deliver education services to home based students, Northern Health School operates a fleet of vehicles. These vehicles are attached to various NHS units and are managed from Regional House.

### Purpose

To ensure that all NHS owned vehicles are of a suitable standard and are regularly replaced according to Board financial management and fixed asset policies and within relevant financial management guidelines.

### Guidelines

- a) NHS will purchase new vehicles.
- b) All NHS vehicles will be signwritten to a design and standard approved by the Board.
- c) Vehicles which have been purchased new will be replaced within 4 years or when they have travelled no more than 80,000 km, whichever occurs first.
- d) A business case will be required for the purchase of any additional vehicles to the fleet.
- e) Vehicles will be disposed of in such a way as to provide the school with the maximum financial benefit.

Adopted	_____ March 2018 _____
Chairperson	_____
Review Date	_____ March 2021 _____