

Minutes of the Northern Health School
Board of Trustees meeting – held by video-link
3pm Thursday 20 August 2020

Present: R. Winder, T. Grieve, M. Smith, J. Walker, M. Watson, R. Keshaw

Apologies: L. Taogaga, A. Wong, M. Watson (lateness 3:30pm)

Also, in attendance: K. Watkins (D.P.), J. Carlson (Business Manager & Board Secretary)

To be actioned by

Conflict of Interest

Reminder to Board Members of the need to declare any possible conflict of interest. None declared.

Agenda & Workplan Review - add Risk Register review

Minutes of the Previous Meeting

The minutes of the meeting were accepted as a true and correct record of events with the following changes:

- K. Watkins & J. Walker did not attend the meeting

Moved T. Grieve, Seconded R. Keshaw, All in favour

Matters Arising from the previous meeting

- Board report on website. T. Grieve agreed to do this
- Treaty Workshop took place
- Media Training will be arranged when in Covid level 1
- Ethics sub-committee met and reviewed a research proposal but agreed it was more appropriate to conduct the research next year

Correspondence – none

Principal's Report

- No face to face learning is taking place at level 3
- The current roll is now 1058 and additional staffing has been deployed to cover this growth in students
- Property
 - ❖ Tauranga – MoE have agreed to fund the cost of a glass door separating the staff room and the main foyer.
 - ❖ Whangarei - the lift is still not fully installed
 - ❖ Queen St, Auckland - no progress with the balustrade
 - ❖ Taupo – host school don't want NHS to have a garage on the site
- Discussions are taking place to confirm whether students enrolled with Te Kura as their main school can be dual enrolled with Health Schools. A meeting with MoE

will take place during the next meeting of the three Health School Principals’

R. Winder

- The NHS Principal and Manager of Te Awa made a presentation to the Te Awa Steering Group
- The Ministry have been updated with the number of students that have school owned loaned laptops
- Covid 19 discussions will take place 25 August with senior staff to discuss any required changes to current teaching practice
- The combined Health School Boards’ conference has been cancelled for 2020
- NZCER Staff Survey has commenced
- The Deputy Principal K. Watkins & AP Jan Melbourne attended the Training Beyond Diversity workshop. They felt it was most worthwhile and arrangements are being made to include it in the PD days for teaching staff at the start of 2021
- **Charter Goals & Targets** - the Board viewed and discussed the updated charter
- **Roll Analysis**
The Ministry has asked for roll data and analysis, for use in conjunction with the review on Health School Property. The key points showed the ongoing growth within the NHS for the year levels of students, and the differing health conditions & ethnicity. Thanks to L. Wongso for a very thorough report. The Principal met with Dr Siale Foliaki, a consultant psychologist in Sth Auckland to discuss findings and suggested that the Board may wish to meet with him in future. Conclusions, following analysis of the data, is that the school does not appear to be missing out on any particular group of students.
- **Covid 19 Survey** - a survey sent by the Principal to students and parents on the success of on-line learning during the Covid 19 lockdown period had a much lower response than the earlier survey for teachers. Only 5-10% of students and parents responded so it is difficult to draw an accurate conclusion from the data received.
- **Te Awa Report** - the Board were advised that a school-wide hazard register and incident register is held at Regional House and Senior Staff also report Health & Safety incidents through Teams for inclusion in the Principal’s term reports to the Board. The Te Awa Manager’s report refers to additional incidents that may be applicable to that particular site but not the rest of the school. The Principal will follow this up with the Te Awa Manager and report back to the Board prior to the next meeting.
- The Board also enquired if a response from NZ Police & Oranga Tamariki had been received following the 2nd request he made regarding non-attendance to an incident in the Sth Auckland Unit earlier this year.

R. Winder

R. Winder

Report accepted

Moved R. Winder, Seconded J. Walker, All in favour

Financial Report

The Board received the financial report from the Business Manager for the period to 31 July 2020 along with Statements of Financial Performance and Financial Position.

Reports accepted

Moved M. Watson, Seconded R. Keshaw, All in Favour

Policies
Ti Tiriti – It was noted that the Education Act will change in January 2021 and may have

some bearing on this policy. M. Watson & L. Taogaga will work on this and present a draft policy at the next Board meeting.

M. Watson
L. Taogaga

Policies to be reviewed prior to 3 September:

Restraint – M. Watson

Allocation of Management Units – M. Watson

Fixed Assets – T. Grieve & R. Keshaw

Privacy Policy – M. Smith, R. Winder, & J. Walker

Combined Board Conference

The three Health School Boards agreed to cancel their conference this year owing to the uncertainty of travel due to Covid 19.

NZSTA Delegate

J. Walker agreed to be the Board Member with voting rights at the on-line NZSTA conference on 5 September.

Moved R. Winder, Seconded M. Watson, All in favour

J. Walker

Term Dates 2021

Proposed term dates for 2021 were viewed and discussed. It was agreed to have the School year start 2 February and finish 14 December 2021.

Moved J. Walker, Seconded R. Winder, All in favour

Board Meeting Dates & Locations for 2021

Proposed meeting dates for 2021 were viewed and discussed. It was agreed to amend the April meeting to 8 April and the December meeting to 9 December.

The April meeting will be held in Auckland North and include a visit to the Wilson unit.

The June meeting will be in Auckland South.

The August meeting will be overnight 18/19 August and include visits to both Whangarei and Kaitaia.

General Business

The Board discussed the payment of Teacher Registration Fees by the school and the need to gain concurrence from MoE if the Board wish to continue paying these fees for permanent teachers. The Chair is to investigate this further and report back to the Board.

M. Smith

The Board moved into committee to discuss personal matters.

It was agreed that K. Watkins should remain in the meeting.

In committee at 5:15pm
Out of Committee 5:55pm

Meeting closed 5.57pm

Next meeting 3pm Thursday 17 September 2020, 385 Queen Street, Auckland
(unless advised otherwise due to any changing Covid-19 restrictions)