NAG 3—Personnel

Allocation of Management Units Policy

Rationale
Northern Health School (NHS) is committed to the responsible allocation of management units.

Purpose
NHS will allocate Management Units according to the Ministry and contract formulae and school staffing entitlement notices.

Guidelines
a) The Principal will consult annually with staff on the allocation of units and the purpose for which they are given.
b) At the first meeting of the year, the Principal will advise the Board how management units have been allocated.
c) The balance of units to which the school is entitled (no more than 40% of the total) are allocated as fixed term units for the purposes of recognition of responsibility, recruitment, retention and/or reward.
d) Fixed term units, together with a position description will be advertised and all staff invited to make application according to NHS procedures.

Adopted November 2020

Chairperson _____

Review date November 2021