

NAG 3—Personnel

Allocation of Classroom Release Time Policy

This policy has been formulated in consultation with the principal and teaching staff of Northern Health School (NHS). It is written in conjunction with the Primary Teachers Collective Agreement (PTCA)

Rationale

The intent of classroom release time is to address teacher workload while maximizing benefits for student learning.

Purposes

The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth and the learning needs of students.

Guidelines

- a) NHS is entitled to allocate classroom release time to specific teachers who meet the PTCA criteria
- b) NHS will use classroom release time for the following purposes
 - planning
 - evaluation
 - reporting
 - personal professional development
 - school wide professional development
 - observing other teachers
 - reading/research
 - syndicate meetings
 - assessment
 - any other use agreed from time to time between teacher and principal or principal's nominee.
- c) Each eligible teacher will consult with their senior teacher to determine and agree the way they will use classroom release time.
- d) It is expected that purposes for the use of classroom release time will vary from teacher to teacher and unit to unit but use must meet the requirements indicated in the purposes section of this policy.

- f) When classroom release time cannot be provided for genuine reasons to an eligible individual or group of teachers during a school term NHS will
- record the reason for non-delivery
 - endeavour to reallocate the classroom release time at a later date during the school year
 - if required, review the classroom release time policy in advance of the policy review schedule taking into account the reasons for non-delivery.

Adopted	<u>May 2021</u>
Chairperson	<u></u>
Review Date	<u>May 2024</u>