

**Minutes of the
Northern Health School Board Meeting
Thursday 17 June 2021**

Present: R. Winder, M. Smith , T. Grieve, M. Watson, A. Wong

Apologies: L. Taogaga, J. Walker

Also in attendance: A. Honey

Meeting Commenced at Auckland South Unit 4:00pm

**To be
actioned by**

Conflict of Interest

Reminder to Board Members of the need to declare any possible conflict of interest.
None declared.

Agenda check

Workplan reviewed.
MoE item added to General Business.
Research project by staff member to be added to General Business.

Minutes of the previous meeting

The Minutes of the meeting were accepted as a true and correct record of events.
Moved A. Wong. Seconded M. Watson. All in favour

Matters Arising from the previous meeting.

Growth to be added to the agenda for the September meeting.

Chair
R. Winder

Correspondence

Accepted.
Moved R. Winder. Seconded A. Wong. All in favour

Principal's Report

- The school continues to experience growth at a faster rate than in previous years.
- **Whakatāne** – MoE rejected the proposal to use money from our SIP fund to repair the roof at Whakatāne Intermediate School. R. Winder is to attend a meeting with MoE next meeting in Wellington and will discuss our SIP fund.
- **Personnel** – After 21 years J. Carlson will change roles from Business Manager to Human Relation. Due to growth in the school J. Carlson's role has been split into three roles. Internal appointments have been made for Business Manager, Board Secretary, and Leadership of Finance.
The Board wishes to thank J. Carlson as the Board Secretary for 20 years of services.
- **Property** – The Board discussed the pressure on property for larger units due to role growth. There are suggestions for locations for satellite units. R. Winder will discuss options at the meeting with MoE in Wellington next week.
- Tauranga – Creation of a new office with begin in the July holiday.

R. Winder

All

R. Winder

Report accepted.

Moved R. Winder. Seconded A. Wong. All in favour

Te Awa Report

The Board ask that a note to explain phase 1, 2, 3, and 4 be added to the end of the report.

R. Winder

Financial Report

- The Board accepted the monthly financial report.
Moved R. Winder. Seconded T. Grieve. All in favour
- The Board accepted the Statement of Financial Position at the end of May 2021.
Moved M. Watson. Seconded R. Winder. All in favour
- The Board accepted the Annual Audited Financial Report for 2020. The report has been updated on the MoE website.
Moved M. Watson. Seconded M. Smith. All in favour
- **Depreciation** – The Board questioned impairment of assets. Clarification was circulated by email after the meeting.
Depreciation rates accepted.
Moved R. Winder. Seconded A. Wong. All in favour

Board Co-options

It was agreed that A. Wong will check the references for both candidates, after which, T. Grieve will set up a meeting for the Board to meet online to discuss.

A. Wong
T. Grieve

Board Self Review

The Board will hold a Special Meeting in July to discuss the NZSTA internal evaluation report. R. Winder will ask NZSTA if they are able to provide an independent facilitator for the meeting. Date and time to be confirmed.

R. Winder
All

Policies

Appointments – deferred to next meeting.
Internet Safety – deferred to next meeting.

J. Walker
L Taogaga
A.Wong
T. Grieve

General Business

- The Board approved the research project - Evaluating the experiences and impact of attunement training on caring professionals and the young people they support in Aotearoa New Zealand.
Moved A. Wong. Seconded R. Winder. All in favour.
- MoE have asked if we wish to tender to meet the educational need for Whakatakopakai. The Board discussed the request and decided not to proceed. R. Winder will decline on behalf of the Board.

R. Winder

R. Winder

The Board moved into committee to discuss a personal matter - 6.02pm.

It was agreed A. Honey will remain present.

The Board moved out of committee 6.19pm

Moved R. Winder. Seconded M. Watson. All in favour

August Meeting will be held in Kaitaia. Rachel Bourgaize (new Board Secretary) will be in touch to organise travel arrangements.

All

Community feedback for website

Items to include – Visit to Auckland South Unit, Board Self Review, Approved research project.

T. Grieve
Chair

Meeting closed - 6.21pm