

**Minutes of the
Northern Health School Board meeting
Thursday 19 August 2021**
online due to Covid-19 level 4 lockdown

Present: R. Winder, M. Smith, T. Grieve, M. Watson, A. Wong, L. Taogaga, J. Walker, S. Pilisi

Apologies: Nil

Also in attendance: A. Honey, K. Watkins, R. Burden (Minute taker)

Meeting commenced 3:00pm

**To be
actioned by**

Conflict of Interest

Reminder to Board Members of the need to declare any possible conflict of interest.
None declared.

Minutes of the previous meeting

The Minutes of the meeting were accepted as a true and correct record of events.
Moved M. Watson, seconded R. Winder. All in favour.

Matters Arising from the previous meeting. None

Correspondence

Inward correspondence accepted.
Moved J. Walker, seconded T Grieve. All in favour.

Principal's Report

- The current Roll is 1,345. R. Winder to forward M. Smith roll growth spreadsheet. R. Winder
- The South Auckland Unit has over 300% increase, recruitment difficult, continuing to advertise.
- Discussed proposal to recruit Te Awa Unit psychologist from overseas. Board approved in principle overseas recruitment.
Moved L. Taogaga, seconded J. Walker. All in favour.
- Budget review –increase in notional role, increasing funding and staffing. Board approved overspending the budget up to \$300k.
Moved S. Pilisi, seconded A. Wong. All in favour.
- Property – discussion about growth and new units in South Waikato (Te Awamutu) and Auckland North (Whangaparāoa). Also discussed future growth and MoE property planning for Auckland North and West Auckland. It was suggested that the three Health School Boards write to MoE to support property initiatives. R. Winder Chair
- Following the Board self-review the Board requested that time be allocated at the next meeting to focus on specific items. The Board also support simplifying reporting on Charter Goals and Targets. R. Winder
M. Smith
- Risk Register - M. Smith, S. Pilisi, and J. Walker agreed to a face-to-face meeting post-lockdown to discuss the risk register. M. Smith, S. Pilisi
J. Walker
- The Board discussed immunisation rates of staff and NZSTA position re existing staff who choose not to be vaccinated.
- Health School model fit-for-purpose Board report discussed. The Board ask that some data around how the criteria of ten missed school days due to illness impacts the roll given duration of hospital stays are reducing and the impact of extending the timeframe. The Board endorse the current model. R. Winder

- The Health and Safety report was discussed. During lockdown Unit Leaders will oversee and record urgent entry to premises.

Principal's Report received and accepted.

Moved M. Watson, seconded J. Walker. All in favour.

Financial Report

Financial Report received and accepted.

Moved T. Grieve, seconded R. Winder. All in favour.

Te Awa Report

The Board discussed the report and suggested that MoE may be able to assist in finding a suitable person for supervision of Te Ao Māori.

R. Winder

Charter Goals and Targets

- The Board were advised that a proposal has been received from a consultant to develop a sustainability plan, the proposal is being reviewed.
- Blessing of the new Whakatāne unit took place 15 August.

R. Winder

Policies

- Appointments Policy adopted with the change from – "*The Board of Trustees*" to "*The School Board*".

Moved J. Walker, seconded S. Pilisi. All in favour.

- Internet Safety – adopted.

Moved R. Winder, seconded A. Wong. All in favour.

The Board moved into committee to discuss a personal matter – 4.43pm. It was agreed K. Watkins, A. Honey, and R. Burden will remain present.

The Board moved out of committee 4.58pm

Moved R. Winder, seconded A. Wong. All in favour.

General Business

The Board reviewed an Official Information Act request regarding students denied admission due to indicating that they will not return to school. NHS reply to state that NHS have not limited any student enrollment due to students indicating they will not transition to a regular school.

R. Winder

Community feedback for website

Items to include: Internet Safety Policy has been updated, Covid alert and NHS response; Whakatāne opening.

Meeting closed - 5.10pm