

**Minutes of the
Northern Health School Board meeting
Thursday 17 February 2022**
online due to Covid-19 CPF Red Level

Present: M. Smith, R. Winder, T. Grieve, M. Watson, L. Taogaga, J. Walker, S. Pilisi,
A. Wong (late)

Also in attendance: A. Honey, K. Watkins, R. Burden (Minute taker)

Meeting commenced 3:05pm

**To be
actioned by**

Appointment of Board Chair

Board Members agreed that the current Chair continue in the role, and that this be reviewed in 4 months.

A. Wong joined the meeting 3.10pm

Conflict of Interest

Reminder to Board Members of the need to declare any possible conflict of interest.
None declared.

Minutes of the previous meeting

The Minutes of the meeting were accepted as a true and correct record of events.

Moved R. Winder, seconded A. Wong. All in favour.

Matters Arising from the previous meeting

- SESTA – no response from MOE yet
- Staffing Entitlement Report – (include with Financial Reports)
- AGM Remits – all lodged. No input from NHS required
- Teacher Survey – to take place again Term 2, 2022 with permanent staff. Add to Board Work Plan

R. Winder

R. Winder

R. Bourgaize

Principal's Report

- Monthly report – 912 students currently on roll. The MOE has been provided with whole school, and Auckland Central/West Auckland roll data to assist with Queen Street relocation decision making and future planning
- Psychologist recruitment – new appointee is pending visa being approved by Immigration NZ
- Health & Safety report – poll conducted with staff on their perceptions of the schools covid response, and results discussed. Contingency planning in place for all units in preparedness for an omicron surge
- Property – R. Winder is meeting with MOE tomorrow to further investigate Queen Street relocation options, and R. Winder meeting with MOE property person next week re future unit expansion requirements
- Curriculum Achievement Report – A. Honey advised the school now has a way of reporting on Y0 - Y10 students relative progress whilst on the NHS roll. Board members were requested to give any feedback they had on NCEA data requirements

A. Honey left the meeting 4.00pm

- Whole school professional development will be online, beginning 21 Feb-21
- Research proposals – J. Walker, A. Wong and S. Pilisi agreed to form an 'Ethics Committee' for two research proposals which have been received
- Covid update – R. Winder confirmed under 'Red' Covid Protection Framework NHS staff are not working with students in schools

J. Walker, A
Wong, S Pilisi

Principal's Report received and accepted.

Moved R. Winder, seconded S. Pilisi. All in favour.

NZSTA Conference April 2022

M. Watson will communicate with other Board Members interested in attending re conference proceeding.

Charter Goals & Targets 2021 – Analysis of Variance

R. Winder advised report is nearly finalised, pending NCEA data.

The Board approved the Charter Goals and Targets 2021 report as presented.

Moved: S. Pilisi, Seconded L. Taogaga. All in favour.

Charter & Annual Plan 2022

The Board discussed the presentation of the Annual Plan and Charter. They requested the Annual Plan report monthly, in a 'traffic light' format, and the Charter each term.

The Board approved the Charter & Annual Plan 2022 be adopted as presented.

Moved L. Taogaga, seconded T. Grieve. All in favour.

Financial Report

The Board approved the Accounts for financial year ending December 2021.

Report accepted. Moved S. Pilisi, seconded A. Wong. All in favour.

Budget 2022

The final budget was presented. The Board noted it is a deficit budget of \$583,656 and that the school is in a position to manage the effect that will have on their financial reserves.

Budget adopted. Moved S. Pilisi, seconded J. Walker. All in favour.

K. Watkins left the meeting 4.39pm

The Board moved into committee at 4.41pm to discuss a personnel matter

It was agreed R. Burden will remain present.

The Board moved out of committee at 4.57pm

Moved and seconded M. Smith. All in favour.

Policies

- Staff and Board Travel & Accommodation - adopted with the change from – "*The Board of Trustees*" to "*The School Board*"

Moved M Watson, seconded R. Winder. All in favour.

- Memorandum of Delegations

Moved A. Wong, seconded M. Watson. All in favour.

General Business

- Confirmation that Tracy Grieve will be the Privacy Officer for 2022
- Online Board Meetings – the Board agreed meetings will remain 'online' for the foreseeable future

Community feedback for website Items agreed.

Meeting closed – 5.10 pm