

**Minutes of the  
Northern Health School Board meeting  
Thursday 17 March 2022**

online due to Covid-19 CPF Red Level

**Present:** M. Smith, R. Winder, T. Grieve, M. Watson, J. Walker, A. Wong (late)

**Apologies:** L. Taogaga, S. Pilisi

**Also in attendance:** A. Honey, K. Watkins, H. Terstappen, R. Burden (Minute taker)

**Meeting commenced 3:00pm**

**Conflict of Interest**

Reminder to Board Members of the need to declare any possible conflict of interest.  
None declared.

**Minutes of the previous meeting**

The Minutes of the meeting were accepted as a true and correct record of events.

Moved M. Watson, seconded J. Walker. All in favour.

**Matters Arising from the previous meeting**

- Staffing Entitlement Report included with Financial Report
- Research proposal – additional information and ethics approval being sought
- Annual Report query – Kiwisport funding

**Health & Safety Report**

The Board discussed mask wearing compliance by students and staff. R. Winder advised where face-to-face lessons are occurring, compliance is good and there are currently no staff with mask exemptions.

The Board enquired into the welfare of Taranaki unit staff who may have known the host school staff members who recently died in a car accident.

**Monthly Risk/Serious Complaints Updates.**

No issues were discussed by the Board.

**Covid Update**

R. Winder advised the MOE is no longer contact tracing. Instead, each school is providing the MOE with daily numbers of positive and isolating teachers and students. The definition of a 'close contact' has changed to 'household contact', and the isolation period has been reduced to 7 days.

R. Winder advised the Board may want to consider what the NHS position would be were the Government to drop Covid vaccine mandates in the future.

**Property Update**

- Kaitaia unit walls had been repaired, and a payment made towards an upgrade of the hall toilets at Kaitaia Intermediate
- Milldale earthworks will begin soon, pending Council consent
- Auckland Central unit - MOE is currently negotiating to lease a property in Khyber Pass
- Four applications will be sent shortly to the MOE for property improvements/new builds for Rotorua, Northland, Whāngarei, and Thames

**To be  
actioned by**

J. Walker/A.  
Wong/S. Pilisi  
R. Winder

## **Curriculum Report**

A. Honey presented the Curriculum Report which focused on Year 0-10 in literacy and numeracy. The Board thanked A. Honey for all the work she put into the report.

## **NCEA Report**

H. Terstappen presented the NCEA Report. The Board thanked H. Terstappen for all the work she put into the report.

## **Draft Annual Report/Financial Statements 2021**

R. Winder advised an apology was received from the General Manager of Edtech for the errors in the final 2021 financial statements. A corrected set of accounts will be provided to NHS as soon as possible. These will be circulated to all Board members, when received, for approval.

*H. Terstappen left the meeting 4.35pm*

M. Watson queried the number of FTEs in the leadership team, from 5 to 7.

M. Watson queried the decrease in the 'Benefits' category.

R. Winder

The Board discussed the decrease in Board expenditure despite an increase of Board FTEs. This was due to Board meetings being held online and that there was no annual conference in 2021 or Board meetings held outside of Auckland.

## **Annual Board Fee Review**

J. Walker to collate information regarding Central and Southern Regional Health School Board fees and those for other Ministerial appointed Board positions and circulate to Board Members before next meeting or include in Apr-22 Board papers.

R. Winder/  
T. Grieve/  
J. Walker

## **NZSTA 2022 AGM – Delegate appointment**

The Board appoints J. Walker to attend the AGM to be held on 30 April 2022 (online). Delegate paperwork will need to be submitted by 21 April 2022.

J. Walker

M. Watson requested J. Walker be provided with direction on the Board's position on the NZSTA AGM remits.

T. Grieve

## **Policies**

- Infection Control – to be reviewed for next meeting.  
Please add to c) "and health ordered mandates"
- Incidental private use of a school vehicle by Principal – to be reviewed for next meeting.

A. Wong/  
R. Winder/  
T. Grieve

T. Grieve/  
M. Watson

The Board moved into committee to discuss a confidential matter – 5.04pm.

It was agreed K. Watkins, A. Honey and R. Burden would remain present.

The Board moved out of committee - 5.11pm

Moved M. Watson, seconded T. Grieve. All in favour.

## **General Business**

A. Honey thanked the Board for allowing her to be involved with Martin Turner and the Principal's Appraisal process.

**Community feedback for website** Items Agreed.

**Meeting closed 5.16pm**