

**Minutes of the  
Northern Health School Board meeting  
Thursday 19 May 2022**  
online due to Covid-19 CPF Orange Level

**Present:** M. Smith, R. Winder, T. Grieve, M. Watson, J. Walker, S. Pilisi, A. Wong  
**Apologies:** L. Taogaga

**Also in attendance:** A. Honey, K. Watkins, R. Burden (Minute taker)  
Meeting commenced 3:00pm

**Conflict of Interest**

Reminder to Board members of the need to declare any possible conflict of interest.  
None declared.

**Minutes of the previous meeting**

The Minutes of the meeting were accepted as a true and accurate record of events.  
Moved M. Watson, seconded J. Walker. All in favour.

**Matters Arising from the previous meeting**

- Research Proposal - to be followed up for next meeting for the Ethics Committee
- Annual Board Fee Review - J. Walker to provide financial data
- Draft Annual Report/Financial Statements 2021

The Board unanimously approved the 2021 Financial Accounts  
Moved M. Smith. All in favour.

**Correspondence**

The Vitae Report for March 2022 was shared with the Board.  
Inward correspondence accepted.

Moved J. Walker, seconded S. Pilisi. All in favour.

**Charter Goals and Targets**

The Board discussed the focus on learning and accelerated learning. The Board requested what proportion of students who were on the roll last year are still on the roll now.

**Sustainability** - The Board have requested a progress report for the June Board meeting on data recorded so far. Schools will be required to provide basic sustainability information to MOE in the future.

**Principal's Report**

- The Board discussed how the Infection Control policy impacts on recruitment.
- Lack of signage at South Auckland Unit is due to delays with MOE. Signage will be organised.

Principal's Report received and accepted.

Moved M. Watson, seconded S. Pilisi. All in favour.

**Health & Safety Report**

- Discussion regarding a vehicle breakdown risk assessment in Northland when out of cell phone range.
- There will be a trial of mini-satellite device.
- The Board approves reimbursement for mileage of private vehicle use at the prevailing IRD rate or collective agreement rate, whichever is higher, until further notice.

Moved M. Watson, seconded R. Winder. All in favour.

- HELP conference Sydney September 2022

The Board discussed the proposed options for attendance. It was noted that NHS attendance is not provided for in the budgeted. R. Winder to present proposal to next Board meeting (including risk mitigation) for staff wanting to attend.

**To be  
actioned by**

R. Winder/A. Honey/  
J. Walker  
J. Walker

R. Winder

R. Winder

R. Winder

## Te Awa

Discussion regarding MOE interest in the Te Awa model. Increasing student numbers within the existing Te Awa unit would be challenging; further consideration to be given to capability and capacity to support more students in the Te Awa unit.

R. Winder

## Financial Report

Financial Report received and accepted.

Moved S. Pilisi, seconded J. Walker. All in favour.

## Infection Control Survey

A risk assessment survey of staff and community regarding Infection Control has occurred. There have been approximately 150 NHS stakeholder respondents. Over 80% felt NHS staff should continue to be vaccinated for Covid 19 in accordance with MOH requirements as provided for in the NHS policy.

The Board discussed NHS aligning its Infection Control policy with the Health Workforce mandate for Covid 19 vaccinations (and any future booster requirement).

The Board approves a budget of up to \$10,000 towards the purchase of Covid 19 related equipment e.g. CO<sub>2</sub> testing equipment, purifiers, N95 masks.

Moved M. Watson, seconded S. Pilisi. All in favour.

T. Grieve

## Policies

- Infection Control

Adopted with the changes as worked on during the meeting.

Moved A. Wong, seconded S. Pilisi. All in favour.

- Incidental Private Use of a School Vehicle by Principal

Adopted with deletion from clause g: 'eg. installation of a tow bar or roof rack'.

Moved M. Watson, seconded J. Walker. All in favour

- Review for July 2022 meeting
  - Domestic Violence Leave
  - Induction, Training, and Information
  - Performance Appraisal of the Principal

M. Watson/S. Pilisi  
M. Watson/ M.  
Smith  
J. Walker

*A. Honey and K. Watkins left the meeting 5.35pm*

The Board moved into committee to discuss confidential employment matters - 5.35pm.

It was agreed Roanne Burden (Minute taker) will remain present.

Moved S. Pilisi, seconded T. Grieve. All in favour.

The Board moved out of committee - 5.49pm.

*A. Honey and K. Watkins rejoined the meeting - 5.49pm*

## General Business

- Review of the Board Chair position - add to agenda for June
- Professional Growth Cycle appraisals - The Board agreed to form a sub-committee (M. Smith, M. Watson, and R. Winder) to work on a proposal with Evaluation Associates.
- MOE Survey - M. Smith to complete on behalf of the Board.
- Board member profiles on the website to be updated.

M. Smith  
All

## Community feedback for website

T. Grieve

**Meeting closed 6.03pm**