

Minutes of the March 2023
Northern Health School Board meeting
held Wednesday 15 March 2023
60 Khyber Pass Road, Grafton, Auckland

Present: J. Walker, J. Huston, J. O’Leary, K. Watkins, G. Kelly (*online*), P. Mitchell (*online*)

Apologies: P. Sisson

Also in attendance: T. Grieve, A. Honey, K. Abel, S. Petersen, H. Terstappen, R. Bourgaize
(*Minute taker*)

Meeting commenced 9:30am

**To be
actioned by**

Mihi/Whakatauki

Appointment of Presiding Member

Board members were advised the current Presiding Member was happy to continue in the role. No further nominations were received.

J. Walker declared Presiding Member.

P. Mitchell nominated as Deputy Presiding Member. No further nominations were received.

Nomination accepted and P. Mitchell declared Deputy Presiding Member.

Moved: K. Watkins, Seconded: J. O’Leary. All in favour.

Conflict of Interest

Reminder to Board members of the need to declare any possible conflict of interest.

None declared.

Curriculum Report

A. Honey introduced the Curriculum Reports which were presented to the Board in three parts: Year 0 to 10 in literacy and numeracy (A. Honey), NCEA and STAR reports (S. Petersen) and overall summary (K. Watkins).

The Board thanked A. Honey, S. Petersen and H. Terstappen for all the work they put into their reports.

Charter Goals & Targets 2022

The Board viewed the completed Charter and Annual Plan 2022, including variances.

The Board approved the Charter and Annual Plan 2022 including agreed changes.

Moved: J Walker. All in favour.

S. Petersen and H. Terstappen left the meeting at 10.36am

Charter Goals & Targets 2023

Deferred until next meeting in April 2023.

Annual Board Fee Review and Travel Expenses

The Board agreed there would be no increase to current Board fees.

Move to accept the current level of board fees for both regular and special meetings.

Moved: J. Walker. All in favour.

The Board discussed reimbursement of travel expenses to Board meetings.

Move to reimburse members for all reasonable travel costs associated to Board meetings.

Moved: J. Walker. All in favour.

P. Mitchell left the meeting at 10.54am

Minutes of the previous meeting

The Minutes of the meeting were accepted as a true and correct record of events.

Moved: J. Walker. All in favour.

Matters Arising from last meeting

- Stakeholders report to be emailed to members.
- NZSTA Conference presentation is now on TEAMS.
- MU ‘Study skills & learning hygiene resources & support’ is an established “tried and tested” set of digital resources on subjects such as study skills, teenage brain, growth mindset, learning hygiene, managing stress and anxiety etc.
- Next meeting on 6 April will be held at 60 Khyber Pass Road, Grafton.

Moved: J. Walker. All in favour.

Correspondence

Board decision on PPTA strike action on 16 March 2023, received and accepted.

(previously circulated by email).

PPTA Notice of Strike Action and NZEI Notice of Strike Action.

Inward correspondence received and accepted.

Moved: J. Walker. All in favour.

Property Applications Rotorua and Tauranga

The Board was advised of the property applications for Rotorua and Tauranga which have been sent to the MOE. The reason for these applications is current and predicted roll growth.

Board Member co-options

The Board discussed co-options and a proposed timeline. It was agreed there was a need for co-opted members to understand Maori and Pasifika students and have networks or connections with Maori and Pasifika. The Principal will put together an advertisement for co-options for review and approval from the Board.

Policies

The Board agreed the Policy review process will be discussed at the next meeting on 6 April including processes and cultural guidance.

Move to keep current policy reviews on the table and extend any expired policies until completion of review.

Moved: J. Walker. All in favour.

The Board moved into committee to discuss personnel matters at 11.30am

T. Grieve and A. Honey left the meeting and it was agreed K. Abel and R. Bourgaize (Minute taker) would remain present.

Moved: J. Walker. All in favour.

Board Sec

K. Watkins

T. Grieve, A. Honey and K. Abel returned to the meeting at 11.51am

General Business

Protocols for visitors / non-Board members at meetings.

See appendix A attached: Board Meeting Policy

Principal's Professional Growth Cycle

The Board agreed to an extension on the time frame of the PPGC report to the Presiding Member, until May 2023.

Move that the Board extend the PPGC report until May 2023.

Moved: K. Watkins, Seconded: J. O'Leary. All in favour.

Meeting closed at 11.55am

Next meeting 6 April 2023, Level 3, 60 Khyber Pass Road, Grafton