

Minutes of the June 2023
Northern Health School Board meeting
held Thursday 15 June 2023
45 North Road, Kaitaia (NHS Far North Unit)

Present: J. Walker, P. Mitchell, J. Huston, J. O’Leary, G. Kelly, R. Winder

Absent: P. Sisson

Also in attendance: T. Grieve, K. Watkins, A. Honey, R. Bourgaize (online – Minute taker)

Meeting commenced: 12.32pm

Mihi/Whakatauki

Conflict of Interest

Reminder to Board members of the need to declare any possible conflict of interest.
Possible conflict of interest around item 12 on the agenda identified for all members.
Attendance sheet signed and accepted.

Minutes of the previous meeting

The Minutes of the meeting were accepted as a true and correct record of events.

Moved: J Walker. All in favour.

Matters Arising from last meeting

Combined RHS Board Conference The Board agreed to a poll vote from eligible attendees to be completed within the next week to determine a date where the majority would be available to attend. The dates polled will be 4, 5, 6 August 2023, or alternatively 11, 12, 13 August 2023.

The board were advised feedback from the other Regional Health Schools indicated they would prefer presentations on governance related topics.

MOE expectations/parameters The Principal referred to the excerpt in his report (pages 4 and 5) from the Financial Information for Schools Handbook 2023 (FISH) in relation to where schools can invest capital. The board were advised our accountant is looking into moving some investments into another bank to spread the risk.

The board discussed the need for strategies to be built into the plan on how surplus funds could be used identifying areas around student needs, staff wellness and mental health, human resources and other potential possibilities in relation to growth, now and in the future. The Board agreed these areas need to be explored further with the possibility of independent expertise and/or co-option.

Strategic direction and planning The board agreed to this taking place directly after the next meeting on 17 August 2023 to be held at Khyber Pass, and suggested the use of a facilitator for this. After the following meeting on 21 September 2023, the Strategic Leadership Team would attend for discussion and a presentation from Beth Ratcliffe and Catherine Blackman.

**To be
actioned by**

R. Winder

R. Winder

Reflection on the Curriculum report (G. Kelly)

G. Kelly acknowledged A. Honey and her team for all the work put into the Curriculum Report for 2022, stating transition outcomes were remarkable as was the current transition goal report presented to the Board. The Board discussed the use of funding in relation to presenting information in ways which brought forward a more comprehensive range of reporting equity outcomes for students. The Board discussed unconscious stigma in reporting using specific diagnostic labels particularly in the mental health area and it was suggested reporting on only three separate areas of health being broken into categories of mental health; oncology; other. The Board agreed there is to be a limitation to reporting clinical diagnosis in reports.

The Board move into committee to discuss personnel matters at 2.35pm. R. Winder, K. Watkins, A. Honey, T. Grieve and R. Bourgaize left the meeting.

Moved: P. Mitchell, Seconded: J. Walker. All in favour.

The Board move out of committee at 3.00pm to a short break

G. Kelly left the meeting at 3.15pm

The meeting resumes at 3.20pm and R. Winder, K. Watkins, A. Honey, T. Grieve and R. Bourgaize rejoin the meeting.

Board member co-options An application has been received from a parent of student at one of our units and the Presiding Member will talk with her next week and invite her to the next meeting. The applicants CV was passed around to members of the Board. No other applications have been received so far and it was agreed all members are to keep looking.

Correspondence

Nil

Principal's Report

The board were advised there are 1403 students on the roll as at today.

J. Carlson HR Manager will retire after 32 years of service at the end of week 9, and the Board will send a card and flowers.

The Board were advised where we are at with regards to Cybersafety and that we are in the process of working toward 2 factor authentication. Risk management and application for cyber attack is to be an agenda item for the next meeting.

Hope Conference A. Honey and R. Winder thanked the Board for the opportunity to attend and learn from this event and thanked staff for covering while they were away. The Board requested a report on developments within NHS due to the attendance at this conference approximately 12 months after the event.

Principal's Report received and accepted.

Moved: J. Huston, Seconded: P. Mitchell. All in favour.

Transition Goal Reporting

The Principal advised the report was broken down into a few key health areas along with ethnicity and gender. The board discussed reporting on 'not achieved' outcomes could

J. Walker

Board Sec

R. Winder

be worded to include 'progression' where applicable. The Board were advised to consider what they wanted on future reporting and how it's presented.

Transition Goal Report received and accepted.

Moved: R. Winder, Seconded: J. Walker. All in favour.

Hope Conference Presentation

Deferred

Sabbatical Report

The Principal summarised his report advising similar sorts of issues came out at other schools and locations and that there is an emphasis on strategic planning. NHS is unique internationally with nowhere else having a model quite the same.

The board discussed threshold days for admission, recruiting, growth and training. The Board would like to hear recommendations from the SLT about staffing particularly at the beginning of the year as well as seeing the student population geo coding report.

R. Winder

Charter Goals & Targets 2023

Deferred

Board Fees

The Board discussed the honorarium payment and current fee structure. The Board agreed option 2. of the Board Travel and meeting fee Discussion Document 2023 be revised and represented by the Principal and Business Manager to accommodate situations where members undertake additional work.

R. Winder/T.
Grieve

General Business

The Board were advised of a meeting held with ERO this week and that ERO are planning a review of all three schools, possibly starting in the second half of this year.

Discussion around longer meetings and finishing at 2pm.

Meeting closed at: 4.49pm

Next meeting: 17 August 2023