

# Finance and Property

## Fraud and Theft Prevention Policy

### Rationale

The School Board is responsible for protecting the school's physical and financial resources.

### Purpose

To ensure that systems and procedures are established to guard against the actions of fraud and theft.

### Guidelines

- a) Northern Health School financial policies and procedures will be followed.
- b) Financial systems will meet the requirements and standards as set down in the Crown Entities Act 2004.
- c) Advice and suggestions made by the school's financial services contractor and the school's auditors will be considered.
- d) The school's physical resources will be kept secure and accounted for.
- e) Staff members who are formally delegated responsibility for the custody of physical and/or oversight of financial resources must be competent to carry out such responsibilities, and held accountable for the proper execution of their responsibilities

Adopted May 2024

Presiding Member \_\_\_\_\_

Review Date May 2027