

**Minutes of the August 2025
Northern Health School Board meeting
held Thursday 7 August 2025
60 Khyber Pass Road, Grafton, Auckland**

Present: J. Huston, G. Kelly, J. O’Leary, R. Winder, M. Campbell (online), J. Walker (online): 11am-11.53am

Apologies: S. Willis-Baker

Absent: R. Tuwhangai

Also in attendance: B. Ratcliffe, A. Honey, T. Grieve, S. Harrod (online), R. Bourgaize (Minute Taker)

Meeting commenced 9.32am

Mihi/Whakatauki (J. O’Leary)

Conflict of Interest

Reminder to Board members of the need to declare any possible conflict of interest. None declared.
Attendance sheet for 7 August 2025 Board Meeting signed by members and accepted by Presiding Member.

Minutes of the previous meeting

The Minutes of the meeting held on Wednesday 18 June 2025, were accepted as a true and correct record of events.

Moved: J. O’Leary, Seconded: R. Winder. All in favour.

Matter arising from last meeting

Action point review (*refer agenda items 11*)

Correspondence

Outward - Teacher Study Awards (2)

Inward - NHS staff, M. Campbell (5)

The Board agreed R. Winder would respond on behalf of the board to the letter received from as previous employee.

The Board move to accept the application for Secondary Teacher’s Study Awards Grant from B. Ratcliffe.

Moved: R. Winder, Seconded: J. Walker. All in favour.

The Board move to accept inward and outward correspondence.

Moved: G. Kelly, Seconded: R. Winder. All in favour.

Strategic/Annual Plan update

The Board discussed the progress updates recorded in the Annual Implementation Plan 2025. This included two Teacher Only Days with workshops facilitated by the NHS Curriculum Team as well as external providers. The Board was informed more effective methods for collecting information (community consultation) are being explored, and that Te Amokura is advising us with how to gather information in a culturally appropriate and respectful manner.

Principal’s Report

R. Winder advised the roll currently sits at 1669. The Board was advised of two units experiencing staffing challenges, and that alternative options for providing support to newly enrolled students in these units are currently being explored.

MUs The Board discussed the fixed term management units review and staff consultation and was advised feedback from this will be used to plan allocation of fixed term MUs for 2026.

Property R. Winder updated Board members on the property status in several locations around the region, and the latest announcement from the MoE regarding property funding. The Board agreed to inviting the education minister to the official opening of the new Taupo Unit.

Education Review Office (ERO) R. Winder advised the ERO review was very positive, with recommended changes to the Health and Safety report now implemented. The Board acknowledged the efforts of staff involved in preparation and time committed during the review.

Disaster Planning Document The Board discussed the Disaster Planning and Emergency Response System and agreed it was effective and met the Board's expectations.

Move that the Board accept the Principal's Report.

Moved: R. Winder, Seconded: M. Campbell. All in favour.

Financial Report

The Board discussed the questions and answers in Appendix A, and thanked D. Jeremic for the responses to these.

Move that the Board accepts the Financial Reports and Statement of Financial Position up to 30 June 2025.

Moved: R. Winder, Seconded: G. Kelly. All in favour.

Move that the Board accepts the Budgeted Statement of Financial Position and Cashflows.

Moved: J. O'Leary, Seconded: G. Kelly. All in favour.

11am R. Sloman (member of the public) and Joanne Walker (Deputy Presiding Member) joined the meeting online.

G. Kelly introduced R. Sloman to the Board, and members introduced themselves in return.

NHS Charitable Trust Proposal (G. Kelly)

G. Kelly talked to his proposal and invited R. Sloman to talk about her involvement and experience with charitable trusts. The Board discussed the proposal.

Move that the Proposal for an NHS Charitable Trust be put in front of the next appointed board.

Moved: G. Kelly, No Secunder. Motion lapsed.

11.23am R. Sloman left the meeting.

Board Project Update

The Board was updated with, and discussed, the progress and developments on each of the approved priority projects.

Risk Register

The Board agreed that the Risk Register is current and aligned with the school's operations.

School Docs

The Board agreed the two 'NHS Specific Policies' adopted in December 2022 (Transporting Students; Assessment) be looked at by the Executive Team and brought back for approval at the September meeting.

The Board move to accept the six policies listed on the 'SchoolDocs Policies and Procedures 2025-2027 Review Schedule', for Term 3, 2025.

Moved: R. Winder, Seconded: J. Walker. All in favour.

Staff well-being

A. Honey updated the Board with positive findings obtained from several survey results on relational trust, carried out over a 2 year period starting in 2023.

B. Ratcliffe informed the Board that the He Pikorua framework has now been introduced to leadership staff and that early feedback from the unit leader supervision pilot has been very positive.

11.53am J. Walker left the meeting.

General Business

Term Dates for 2026 The Board discussed term dates for 2026 and agreed to revisit this at the next meeting.

Request for Data (Te Awa student)

12.10pm M. Campbell left the meeting due to a possible conflict of interest (Member, NZ Psychology Board).

R. Winder advised the Board that a request for data about a Te Awa student had been received and that on legal advice the information had not been provided.

12.13pm M. Campbell rejoins the meeting.

Upcoming strike action proposed by PPTA R. Winder advised the Board of expected upcoming strike action but that no official information has yet been received.

Education announcement: Consultation on Proposal to Replace NCEA The Board agreed to provide a submission and to approve the content of this at the next meeting.

The Board move to enter public exclusion at 12.14pm and A. Honey, B. Ratcliffe and T. Grieve left the meeting.

Moved: M. Campbell, Seconded: R. Winder. All in favour.

Karakia (J. O'Leary)

Meeting closed at 12.25pm

Next meeting 11 September 2025