

**Minutes of the November 2025
Northern Health School Board meeting
held Thursday 6 November 2025
60 Khyber Pass Road, Grafton, Auckland**

Present: J. Huston, J. Walker, R. Winder, H. Terstappen, R. Tuwhangai, S. Willis-Baker

Apologies: Nil

Also in attendance: S. Harrod, B. Ratcliffe, T. Grieve, A. Honey, R. Bourgaize (Minute taker)

Meeting commenced 10.36am

NHS staff members: D. Waiti, A. Stevens, J. Anderson, K. Millward, J. Melbourne and S. Davis joined the meeting.

Whakatauki (R. Tuwhangai)

Conflict of Interest

Reminder to Board members of the need to declare any possible conflict of interest. None declared. Attendance sheet for 6 November 2025 Board Meeting signed by members and accepted by Presiding Member.

Ahutoetoe Unit (Report on community project)

Presentation from J. Anderson and K. Millward (*Ahutoetoe Unit*) on their unit community mural project, sharing how staff, ākonga, and whānau were involved throughout the process, and how the project strongly aligned with the strategic plan.

D. Waiti, A. Stevens, J. Anderson, K. Millward, J. Melbourne and S. Davis left the meeting at 11.18am.

Minutes of the previous meeting

The Minutes of the meeting held on Thursday 11 September 2025 were accepted as a true and correct record of events.

Moved: J. Walker, Seconded: R. Winder. All in favour.

Matters arising from last meeting

Action point review (refer agenda item 12)

Minutes of special general meeting

The Minutes of the special general meeting held on Monday 13 October 2025 were accepted as a true and correct record of events.

Moved: S. Willis-Baker, Seconded: R. Tuwhangai. All in favour.

Matter arising from special general meeting

Nil

Correspondence

Inward: J. O'Leary (email); NZSBA (invoice); Teach NZ Study Award, Staff leave request (accepted)
Outward: NCEA Consultation Feedback

Move that the Board accept inward and outward correspondence.

Moved: J. Huston, Seconded: R. Winder, All in favour.

Strategic/Annual Plan update

The Board discussed the progress updates recorded in the Annual Implementation Plan 2025, including the speed of curriculum changes being an ongoing issue; Te Amokura's work and how its impact is being measured across the school; the successful implementation of the cultural team; the draft proposal to support a trial rollout of the He Pikorau framework.

Move that the Board support, in principle, the draft proposal for the trial rollout of the He Pikorau framework.

Moved: J. Huston, Seconded: R. Tuwhangai. All in favour.

EEO and Teacher Registration Report

R. Winder talked to the report and confirmed all NHS staff have been police vetted within the last 3 years and all teachers have current registration. The Board discussed the number of staff identifying as Pacific ethnicities and the importance of increasing representation to support greater engagement with the Pasifika community.

Move that the Board accept the 2025 EEO and Teacher Registration Report.

Moved: R. Winder, Seconded: R. Tuwhangai. All in favour.

Board Project Update

The Board was updated on the approved priority projects and advised that Projects #1 and #3 are now complete and agreed that no further action or investigation is warranted in relation to Project #4 at this time. The board discussed Pasifika engagement and were advised the consultation process with Pasifika communities is well underway.

Move that the Board remove project #4: MOU and annual funding support for mental health NGO's, from the list of Board approved projects.

Moved: R. Tuwhangai, Seconded: J. Walker. All in favour.

Education Review Office

The Board was advised a draft report has still not been received.

PPTA/NZEI Strike Action Update

The Board was advised that the 23 October strike had minimal impact on NHS and it was noted that further strike action may occur before the end of the year, although no formal notification has been received.

Strategic/Annual Planning 2026

The Board discussed and reaffirmed their commitment to Te Tiriti o Waitangi, agreeing that this commitment would be formally conveyed to all staff.

The Board move that the Presiding Member draft a statement affirming the Board's commitment to both supporting and honouring Te Tiriti o Waitangi.

Moved: J. Huston, Seconded: S. Willis-Baker. All in favour.

The Board discussed the Strategic Plan Reflection, Evidence and Visioning information and agreed to this being the basis of the draft Annual Plan 2026.

Budget Parameters for 2026

The Board thanked T. Grieve and D. Jeremic for their work in preparing the budget parameters. The Board discussed the budget parameters for 2026 and approved the areas identified for the preparation of the draft budget for 2026. The Board agreed that known costs for identified property projects for 2026 be included in the draft budget and unknown costs be brought to the Board for approval as they arise.

The Board move to approve the budget parameters for 2026, in principle, so that the draft budget for 2026 can be prepared and presented at the next meeting.

Moved: R. Winder, Seconded: R. Tuwhangai. All in favour.

The Board move that property project applications are presented on a case-by-case basis to the Board, and where costs are known these should be included in the draft budget for presentation at the next meeting.

Moved: S. Willis-Baker, Seconded: R. Winder. All in favour.

SchoolDocs and Term 4 policy reviews

The Board acknowledged the six policies listed on the 'SchoolDocs Policies and Procedures 2025-2027 Review Schedule for Term 4, 2025.

NHS Term Dates 2026

The Board agreed to the meeting dates presented for 2026.

Move that the Board accept the term dates presented for 2026.

Moved: R. Winder, Seconded: H. Terstappen. All in favour.

General Business

The Board was advised the Taupō unit blessing would take place on 26 November at 3.00pm and to advise T. Grieve or R. Bourgaize if available to attend.

The Board move to enter public exclusion at 1.22pm and S. Harrod, T. Grieve, B. Ratcliffe and A. Honey left the meeting.

Moved: J. Walker, Seconded: S. Willis-Baker. All in favour.

The Board move out of public exclusion at 1.36pm and T. Grieve rejoined the meeting.

Karakia (R. Tuwhangai)

Meeting closed at 1.40pm

Next meeting 4 December 2025