

## Position description

POSITION	Teacher Aide
Unit	
Responsible to	Unit Leader
Background	<p>Northern Health School provides education to students while they are too unwell to attend their regular school. Teaching occurs at the school unit, in hospital settings both in wards and/or classrooms, and/or within the community, supporting students with high health needs.</p> <p>The Teacher Aide supports teaching staff in the delivery of education services to these students.</p>

KEY RESPONSIBILITIES	
Support a learning environment which promotes good mental, physical, emotional and social growth	<ul style="list-style-type: none"> <li>• Programmes are implemented, with relevant classroom teacher support and direction, that allow student(s) to attain an acceptable and satisfying rate of progress and achievement</li> <li>• Teachers catering for the needs of individual students requiring extra assistance are assisted with either direct or indirect interventions</li> <li>• Professional standards are set, maintained and modelled.</li> <li>• Works harmoniously and collaboratively with all school staff and others you come into contact with through support agencies or at other facilities</li> <li>• Interacts effectively with students in the classes you are working in</li> <li>• Actively strives to promote the child's independence and personal growth</li> </ul> <p><b>Before class</b></p> <ul style="list-style-type: none"> <li>• Prepare any materials or resources needed for the session</li> <li>• Talk to classroom teacher and check what is being planned and with whom to work</li> </ul> <p><b>During Class</b></p> <ul style="list-style-type: none"> <li>• Work with students as directed by teacher. If classroom is busy, move around as much as possible. If classroom is quiet, work with one or two students.</li> </ul>

- If working with, or playing a game with students, allow them plenty of thinking time and let them do as much as possible. Suggest, rather than tell, give hints, show examples etc. but allow students to follow through.
- Ensure that students do their own work; don't do it for them otherwise it is not their work
- Actively discourage student rudeness, smart or cheeky behaviour right from onset
- Support teachers at all times

If not many students in class, check with teacher to see if other tasks can be done, for example:

- Photocopying
- Gluing work into student workbooks
- Mounting and displaying art work
- Working with individual students
- Cleaning and sorting teacher and student resources.

#### **After class**

- Ensure all materials are put away, tables and benches clear and cleaned.
- eTAP notes of interactions with students as modelled and approved by teacher