Minutes of the June 2026
Northern Health School Board meeting
held Monday 22 June 2026
6 Bonithon Avenue, Moturoa, New Plymouth

Present: J. Huston, J. Walker, R. Winder, H. Terstappen, R. Tuwhangai, S. Willis-Baker

Apologies: P. Moon

Also in attendance: B. Ratcliffe, A. Honey **Online:** T. Grieve, S. Harrod, R. Bourgaize (Minute Taker)

Meeting commenced at 10.16am

Mihi/Whakatauki (R. Tuwhangai)

Conflict of Interest
Reminder to Board members of the need to declare any possible conflict of interest. Attendance sheet for 22 June 2026 Board Meeting signed by members and accepted by Presiding Member.

Minutes of the previous meeting
The Minutes of the meeting held on Monday 18 May 2026 were accepted as a true and correct record of events.
Moved: J. Walker, Seconded: S. Willis-Baker. All in favour.

Matters arising from last meeting
Action point review *(refer item 11)*

Correspondence
Outward: Letter to SRHS
The board move to accept outward correspondence.
Moved: H. Terstappen, Seconded: R. Winder. All in favour.

Strategic/Annual Plan 2026 Update
Goal 1. R. Winder advised the Board that steady progress is being made as outlined in the updated Annual Implementation Plan.
Goal 2. A. Honey updated the Board on the development of the new ILP, including Strategic Leadership Team consultation and a two-unit staff trial, resulting in a refined process for Unit Leaders to consult with their staff.
Goal 3. R. Winder advised the Board that monitoring against descriptors supports the measurement of individual learning progress and noted that discussions with Regional Health Schools and the MoE indicated that progress indicators are an effective way to demonstrate student progress and support inclusive learning.

SchoolDocs Policy Review Term 2, 2026/NHS Specific Policies
Move that the Board accepts the policies listed on the SchoolDocs Policies and Procedures 2025 – 2027 Review Schedule for Term 2, 2026. **Moved: J. Walker, Seconded: R. Winder. All in favour.**

Move that the Board accepts the NHS Specific, Safe Driving policy.
Moved: J. Walker, Seconded: R. Winder. All in favour.

Termly Assurance check by Board *(taken from SchoolDocs Board Assurances April 2026)*
Move that the Board accepts the NHS Board Assurances 2026, Term 2 checklist.
Moved: S. Willis-Baker, Seconded: R. Tuwhangai. All in favour.

Education Outside the Classroom (EOTC)
The Board discussed the *'EOTC Board Assurance - Draft for comment June 2026'* document tabled at the meeting.

Move that the Board accept the 'EOTC Board Assurance' for use in 2027, and in the interim, the following suggestion for the remainder of 2026.

- 6 monthly report
- **Medium Risk activities** reported in total

- **High Risk activities** itemised eg what it was, SLSNZ trip to beach
- **Overnight activities** are to be discussed with EOTC Coord / Exec prior to the start of planning. The EOTC coordinator would work with the unit to get the paperwork together for approval in principle from the Board. Overnight activities will have been presented to the Board for approval as and when (overnight activities would be a rare occurrence)

Moved: R. Winder, Seconded: R. Tuwhangai. All in favour.

General Business
August Board Meeting date change: The Board agreed to change the August 2026 Board meeting date to Wednesday 19 August 2026 at 9.30am.
Consent on NHS Application Form: The Board was advised that the updated version remains in progress.
HELP Conference, Melbourne 10–11 September 2026: The Board discussed a proposal to provide additional funding to support NHS staff attendance at the conference, noting both the increased number and high quality of abstracts submitted. The proposed number of attendees has increased from eight to twelve, which includes a number of senior leaders. The Board agreed that attending staff provide a summary or presentation following the conference, outlining key learnings and how these will be applied in practice to benefit student outcomes.

Move that the Board approve an additional $16,000 to support up to 12 staff attending the HELP conference.

Moved: H. Terstappen, Seconded: S. Willis-Baker.
Votes For: 5, Against: 1
Motion Carried.

The Presiding Member sought and received confirmation from H. Terstappen that there was no conflict of interest in relation to this item.

Property: The Board received an update on property matters and discussions with the MoE relating to the Auckland North and Northland Units.

Move that the Board approve in principle $50,000, only if required, to secure a lease for NHS Auckland North Unit. **Moved: R. Winder, Seconded: S. Willis-Baker. All in favour.**

Move that the Board approve $30,000 for Northland Unit, Whangarei, for carparking ($15,000), moving and sundry costs ($15,000). **Moved: R. Winder, Seconded: J. Walker. All in favour.**

The Board discussed travel in the context of the global fuel situation and agreed that consideration should be given to limiting the number of members attending unit visits in person, particularly where significant travel distances are involved. The Board agreed that these visits continue to be of value to members, stakeholders, whanau and staff.

The Board move to enter public exclusion at 11.51am and T. Grieve, S. Harrod, A. Honey and B. Ratcliffe left the meeting.

Moved: J. Walker, Seconded: H. Terstappen. All in favour.

The Board move out of public exclusion at 12.18pm

Karakia (R. Tuwhangai)
Meeting closed a *12.18pm.*
Next meeting Wednesday 19th August 2026